



YES FOR EARLY SUCCESS COOPERATIVE

Executive Director Job Offer Notice

DATE:

RECIPIENT: MARY CURRY

POSITION: EXECUTIVE DIRECTOR

LOCATION: STATEWIDE (REMOTE WITH TRAVEL AS NEEDED)

COMPENSATION: SALARY _____ WITH FULL BENEFITS

REPORTS TO: BOARD OF DIRECTORS

Dear Mary Curry,

On behalf of the Board of Directors of YES FOR EARLY SUCCESS COOPERATIVE, we are pleased to formally confirm your appointment as the Executive Director of the statewide cooperative. This role reflects your leadership, dedication, and unwavering commitment to advancing early learning and equitable access to high-quality programs across Washington State.

POSITION OVERVIEW & EXPECTATIONS

As Executive Director, you will provide strategic vision, operational oversight, and executive leadership to ensure the continued growth and sustainability of the cooperative. Your role will include working closely with the Board of Directors, overseeing the executive team, driving statewide initiatives, and fostering key partnerships to enhance the cooperative's impact.

COMPENSATION & BENEFITS

- Competitive salary commensurate with experience.
- Full benefits package including medical, dental, vision, and retirement options.
- Professional development opportunities to support leadership growth.
- Additional benefits and compensation may evolve as the cooperative expands under your leadership.

KEY RESPONSIBILITIES

- Lead and direct the statewide operations of YES FOR EARLY SUCCESS COOPERATIVE.
- Oversee financial sustainability, program effectiveness, and compliance with performance-based grants.
- Collaborate with the Board of Directors to drive strategic initiatives and policy advocacy.
- Build and strengthen partnerships with government agencies, funders, and community organizations.



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- Supervise the executive leadership team, including the COO and CFO, to ensure operational excellence.
- Represent the cooperative at state and national levels to amplify its mission and impact.

ACCEPTANCE OF OFFER

To formally accept this offer, please sign and return this letter by [Insert Deadline]. We are excited to support you in this role and look forward to the continued success of YES FOR EARLY SUCCESS COOPERATIVE under your leadership.

Sincerely,

[BOARD CHAIR NAME]

BOARD CHAIR

YES FOR EARLY SUCCESS COOPERATIVE

[INSERT CONTACT INFORMATION]

Accepted by:

Signature: _____

Date: _____