

NUTRITION SPECIALIST

Nutrition Specialist (8-Month Contract) Position



CONTRACT DURATION: OCTOBER 1, 2024 – MAY 31, 2025

REPORTS TO:	Executive Director, YES For Early SuccessLocation: Hybrid (Statewide)
COMPENSATION:	\$2,500.00 per month, paid on the 15th of the preceding month. For example, the invoice for work completed from October 1-31, 2024, should be submitted and will be paid out on November 15th, 2024.
POSITION OVERVIEW:	The Nutrition Specialist will play a key role in ensuring that all nutrition-related components of the Early Childhood Education and Assistance Program (ECEAP) are met for YES For Early Success. This position is critical in supporting the development and implementation of culturally responsive nutrition programs that promote the health and well-being of children and families. The contract is for an 8-month period, from October 1, 2024, through May 31, 2025.

Key Responsibilities:

1. NUTRITIONAL PLANNING AND COMPLIANCE	<ul style="list-style-type: none">• Oversee the implementation of nutrition plans in alignment with the 2024-2025 ECEAP Performance Standards.• Ensure that all meals and snacks provided are nutritious, balanced, and adhere to state and federal dietary guidelines, through monthly data collection.• Monitor compliance with CACFP regulations and other relevant standards.
2. CULTURALLY RESPONSIVE NUTRITION EDUCATION	<ul style="list-style-type: none">• Create and deliver culturally relevant nutrition education programs for children, families, and staff, upon subcontractor request.• Collaborate with families and community partners to incorporate traditional and culturally significant foods into meal plans.
3. CHILD AND FAMILY ENGAGEMENT	<ul style="list-style-type: none">• Engage with Regional Director to understand and incorporate their nutritional preferences and needs.• Provide nutrition counseling and support for families as needed, through regional support (i.e. WIC/Food Banks/other referrals of food support programs)
4. COLLABORATION AND PARTNERSHIP BUILDING	<ul style="list-style-type: none">• Collaborate with Regional Directors, Family Support staff, and community partners to integrate nutrition with other areas of child development.• Build partnerships with local food providers to source fresh and culturally appropriate foods.
5. ENROLLMENT IN FOOD PROGRAMS	<ul style="list-style-type: none">• Ensure that all subcontractors are enrolled in the Parachute Food Program and/or USDA food site for monthly collection of menus.• Provide necessary enrollment resources, such as the USDA Food Programs link; area Food Programs.

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6. TRAINING AND SUPPORT

- Develop and deliver a Zoom training session in March 2025 for all YES subcontractors “The importance of cultural responsive menus”—in lieu of our monthly Coop meeting for STARS credits.
- Communicate with Regional Directors to support subcontractors struggling with monthly menu requirements.

7. REPORTING AND DOCUMENTATION

- Complete and submit monthly reports detailing subcontractors' menu submissions, successes, and challenges to office@yesforearlysucces.org. Qualifications:• Degree in Nutrition, Dietetics, or a related field.
- Experience in early childhood nutrition and knowledge of state and federal nutrition guidelines, including CACFP.
- Strong understanding of cultural competence in nutrition services. • Commitment to equity, empowerment, and holistic child development. Contract Terms:• This is an 8-month contract position starting on October 1, 2024, and ending on May 31, 2025.
- Compensation is \$2,500.00 per month, paid on the 15th of the preceding month. For example, the invoice for work completed from October 1-31, 2024, should be submitted and will be paid out on November 15th, 2024.
- The position is Hybrid, with both in-person and remote work components, as YES For Early Success is a statewide contractor.