



# YES IS HIRING

## REGIONAL DIRECTORS IN REGION 1

- ☑ Must be proficient in English/Spanish
- ☑ Region 3 and Region 4
- ☑ Posting: Regional Director at YES for Early Success

### POSITION OVERVIEW:

YES for Early Success is seeking a dedicated and dynamic Regional Director to join our team. The Regional Director will play a crucial role in managing and supporting the Family Support Staff (FSS) in their region, ensuring compliance with ECEAP Performance Standards, and fostering a supportive community environment through programmatic and policy council initiatives. This position requires strong leadership skills, excellent organizational abilities, and a commitment to early childhood education and family support.



# KEY

## RESPONSIBILITIES

### ➤ 1. MANAGEMENT AND MENTORING

- Act as a manager for Family Support Staff (FSS) within the region.
- Oversee the registration and participation of FSS in mandatory training sessions.
- Act as a manager for Family Support Staff (FSS) within the region.

### ➤ 2. REGIONAL PARENT POLICY COUNCIL

- Host quarterly in-person parent policy council meetings in November, February, and May.
- Organize initial meetings to include the election of council officers (Chair, Secretary, Treasurer).
- Ensure meetings provide meals, drinks, snacks, and childcare for parent participants.
- Collaborate with local childcare centers, churches, and community venues to host events.
- Require all regional FSS to attend and facilitate childcare during events.

### ➤ 3. STATEWIDE EXECUTIVE POLICY COUNCIL

- Host monthly virtual meetings from December to June for regional Parent Policy Presidents.
- Manage stipends for attending presidents and facilitate delegations if a president is unavailable.

### ➤ 4. TEAM COORDINATION AND REPORTING

- Lead Monday Huddles to set weekly goals and review deliverables with the Family Support Manager.
- Participate in Wednesday Report-Outs to discuss progress on action plans.
- Attend Friday Hustles to create a collaborative workspace for regional FSS and Directors.
- Attend monthly DCYF check-ins and Directors Meetings as required.



# KEY

## RESPONSIBILITIES

### ➤ 5. DOCUMENTATION AND COMPLIANCE

- Oversee the completion and submission of family home visit documentation.
- Ensure accurate and timely ELMS input by FSS, monitoring access to assigned sites.

### ➤ 6. PROGRAMMATIC SUPPORT

- Provide ongoing support to subcontracted sites within the region.
- Collaborate with the Program Manager to understand and fulfill the role effectively.

### ➤ 7. ADHERENCE TO DELIVERABLES

- Ensure adherence to monthly, quarterly, and annual Regional Director deliverables.
- Monitor compliance through regular check-ins with the Family Support Manager and other leadership team members.
- Maintain accurate records and submit required documentation on time.

### ➤ 8. INVENTORY MANAGEMENT

- Maintain and care for all YES equipment.
- Conduct regular inventory checks to ensure all equipment is accounted for and in good condition.

### ➤ 9. MEETING PARTICIPATION

- Attend weekly staff meetings with the camera on, actively participating and engaging with the team.



# KEY RESPONSIBILITIES

## ➤ 10. INTEGRATING LIBERATORY DESIGN

- Apply Liberatory Design principles to foster an inclusive and equitable environment.
- Ensure that all voices, especially those from marginalized communities, are heard and valued in decision-making processes.
- Promote practices that dismantle systemic inequities within the region.
- Encourage a culture of continuous learning, reflection, and adaptation to meet the diverse needs of families and communities.

## MONITORING AND EVALUATION

- The performance of the Regional Director will be monitored through regular check-ins with the Family Support Manager.
- Monthly, quarterly, and annual reviews will be conducted to ensure all deliverables and responsibilities are being met.
- Feedback from the Regional Parent Policy Council and Family Support Staff will be considered in performance evaluations.
- Compliance with ECEAP Performance Standards and organizational policies will be a key metric in the evaluation process.



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## QUALIFICATIONS

- Bachelor's degree in Early Childhood Education, Social Work, or a related field; Master's degree preferred.
- Minimum of 5 years of experience in early childhood education, family support services, or program management.
- Strong leadership and organizational skills.
- Excellent communication and interpersonal abilities.
- Proficiency in using various software systems, including DCYF ELMS, Clockify, Asana, Google Classroom, Google Drive, and CRM systems.
- Ability to travel within the region as needed.
- Flexibility to support programs as needed.
- Ability to work in a hybrid environment, balancing remote and in-person responsibilities.
- Commitment to applying Liberatory Design principles in everyday work to promote equity and inclusion.



## COMPENSATION AND BENEFITS

- ☑ Pay: \$26.00 to \$33.00 per hour, Full-Time Equivalent (FTE).
- ☑ Benefits: Medical insurance, paid leave, and potential for flexibility to support programs.

## HOW TO APPLY

Interested candidates should submit a resume and cover letter outlining their qualifications and experience related to the responsibilities outlined above.

## ABOUT YES FOR EARLY SUCCESS

At YES for Early Success, we strive to meet the needs of families while supporting communities through programmatic support for our subcontracted sites. We are committed to going above and beyond to foster a collaborative and supportive environment for early childhood education and family services. We integrate Liberatory Design principles to ensure our practices are inclusive and equitable, promoting sustainable growth and liberation for all.